



Notice of General Meeting

NOTICE IS HEREBY GIVEN that the Annual General Meeting of St Benedicts (Tooting) Management Company Limited will be held in the Function Suite, **St Boniface Church Hall, 185 Mitcham Road, Tooting, London SW17 9PG** on Thursday **7th December 2017** at **7.00pm** when the following ordinary business will be considered:

1. To receive and approve the Minutes of the Annual General Meeting held on 17th November 2016.
2. To receive and adopt the Report of the Directors and the Accounts for the year ended 30th June 2017.
3. To report on contracts for services, maintenance and periodic work funded from reserves.
4. To consider new suggestions for improved road signage and, if these are approved, to authorise the Directors to implement them, noting this reverses a previous AGM decision.
5. To discuss security on the open-plan Estate crossed by public rights of way including resident suggestions.
6. To deal with the election of Directors.
7. To deal with any other business.

By Order of the Directors.

Dated 11th October 2017.

Notes

Any Member entitled to attend, speak and vote at a General Meeting may appoint a Proxy to attend, speak, vote and participate in a poll instead of that member. A Proxy need not be a member of the Company and you may appoint the Chairman of the meeting as your Proxy. You may instruct your Proxy how to vote.

The best way to appoint a Proxy is by using the St Benedicts website at address <http://www.stbentooting.co.uk/proxy>. If you appoint the Chairman, this will also allow you to provide instructions how to vote on your behalf. The Chairman cannot accept instructions to speak on your behalf.

Alternatively, the enclosed form may be used for the purpose of appointing a Proxy and must be returned to Rendall and Rittner Limited, Portsoken House, 155-157 Minorities, London, EC3N 1LJ **to arrive not less than 48 hours before the meeting**. If you use this form or you appoint someone other than the Chairman and you wish to instruct them how to speak or vote on your behalf, you will need to instruct them directly.